#### Notice of IQAC Meeting

The first IQAC meeting for the Academic year 2018-19 is scheduled to be held on 30th July, 2018 at 2.30 pm in the Conference Room, K.L.E. Society's Law College, Bengaluru.

## Agenda for the meeting:

- 1. To consider and approve the decisions taken in the previous meeting of the IQAC.
- 2. To update and review the ongoing preparation for the NAAC accreditation.
- 3. To note the operationalization of the activities as approved by the Academic Committee.
  - a. Allotment of courses to the faculty for the semester
  - b. To induct the new students into the various programmes of the institution, orientation programmes and Bridge course to be organized to cover the background inadequacies of the students.
  - c. Organization of special lectures at college level, workshops, seminars and conferences at national level on contemporary themes.
- 4. To constitute an IPR Cell.
- 5. To discuss the modalities to implement the newly introduced University internal examination pattern for the batch of 2018-19 of all programs.
- 6. To discuss the modalities to enhance soft skills and life skills in students.
- 7. To lay down quality improvement strategies in the following areas for the year 2018-19
  - a. Curriculum development and enrichment programmes
  - b. Teaching and learning
  - c. Examination and evaluation
  - d. Research and development
  - e. Library
  - f. ICT usage
  - g. Industry interaction
  - 8. Any other item with the permission of the Chair.

Dr.Anita M.J.

**IQAC** Coordinator

Coordinator
Internal Quality Assurance Cell
KLE Society's Law College, Bangalore.

## Minutes of IQAC Meeting

The IQAC coordinator Dr. Anita M.J. welcomed the Chairperson Dr. J. M. Mallikarjunaiah and all the members to the first IQAC meeting of the academic year 2018-19 on 30th July 2018.

#### Agenda for the meeting:

- 1. To consider and approve the decisions taken in the previous meeting of the IQAC.
- 2. To update and review the ongoing preparation for the NAAC accreditation.
- 3. To note the operationalization of the activities as approved by the Academic Committee.
  - a. Allotment of courses to the faculty for the semester
  - b. To induct the new students into the various programmes of the institution, orientation programmes and Bridge course to be organized to cover the background inadequacies of the students.
  - Organization of special lectures at college level, workshops, seminars and conferences at national level on contemporary themes.
- 4. To constitute an IPR Cell.
- 5. To discuss the modalities to implement the newly introduced University internal examination pattern for the batch of 2018-19 of all programs.
- 6. To discuss the modalities to enhance soft skills and life skills in students.
- 7. To lay down quality improvement strategies in the following areas for the year 2018-19
  - a. Curriculum development and enrichment programmes
  - b. Teaching and learning
  - c. Examination and evaluation
  - d. Research and development
  - e. Library
  - f. ICT usage
  - g. Industry interaction
- 8. Any other item with the permission of the Chair.

# The resolutions passed in the meeting were as follows:

- 1. To Constitute IPR Cell and Debate Committee
- 2. The Library committee was informed to organise research skills programme for students
- 3. To organise a National level IPR workshop by IPR Cell.
- The Moot Court committee was informed to constitute a panel for organizing Surana and Surana Moot Court Competition.
- 5. The ADR committee was informed to organise a Mediation training programme.
- 6. The Academic Committee was instructed to organize the Faculty Development Programme before the commencement of semester.
- 7. To organize Management fest.

The meeting ended with a vote of thanks to all the members of IQAC.

The following members were present in the meeting:

1. Dr. J.M. Mallikarjunaiah	Principal (chairman)
2. Dr. Anita M.J.	IQAC Coordinator
3. Dr. Bhakti	Member
4. Ms. Deepali Hiremath	Member
5. Ms. Sharadha K S	Member
6. Mr. Manojkumar Hiremath	Member
7. Ms. Rashmi R	Member
8. Dr. S.G. Goudappanavar	Member
9. Mr Mahesh	Member
10. Mr. Shekhar Wali	Member
11. Ms. Soumya	Member

Dr.Anita M.J.

IQAC Coordinator Coordinator Internal Quality Assurance Cell KLE Society's Law College, Bangalore. Principal
K.L.E. Society's Law College
Sir M. Vishweshwariah Layout
Bengaluru-560 091

(#3, CA-2 V Block, West Circle, Sir M. Vishweshwaraiah layout, Ullal Post, Bengaluru – 560091)

#### INTERNAL QUALITY ASSURANCE CELL

IQAC/2018-19/N/M2

Date: 13/12/2018

#### NOTICE

The Second IQAC Meeting for the ODD semester 2018-19 is scheduled to be held on Monday, December the 17<sup>th</sup> at 2.30 pm in the Conference Room, K.L.E. Society's Law College, Bengaluru.

#### Agenda for the meeting:

- · Review of the activities conducted in the semester
- Review of suggestions and complaints received
- Committee wise review
- Planning of activities to be conducted in the even semester 2018-19
- · Finalization of academic calendar for the next semester
- To discuss the allotment of subjects to faculty members
- · To discuss procedures and modalities to collect data
- To discuss the mode of communication for official purposes
- To discuss Academic and Administrative Audit

All the members are requested to attend the meeting.

Thanks and Regards,

Dr. Anita M.J.

(IQAC Coordinator)

"TRUE COPY ATTESTED"

PENNIPAL

K.L.E. SOCIETY'S LAY COLLEGE
SIR M. VISHWESHW OUT
BENGALUF

(#3, CA-2 V Block, West Circle, Sir M. Vishweshwaraiah layout, Ullal Post, Bengaluru – 560091)

## INTERNAL QUALITY ASSURANCE CELL

Date: 17/12/2018

ODD SEMESTER 2018-19

Minutes of the Meeting

Date: 17/12/2018

Time: 3.15 pm

Venue: Conference Room

Agenda:

The following members were present in the meeting:

The IQAC coordinator Dr. Anita M.J. welcomed the Chairperson Dr. J.M. Mallikarjunaiah, special invitee Dr. Ashok Patil, and all the members to the second IQAC meeting of ODD semester 2018-19. The following members were present for the meeting:

1.	Dr. J.M. Mallikarjunaiah		Chairperson
2.	Dr. Anita M.J.		IQAC Coordinator
3.	Dr. S.G. Goudappanavar		Member
4.	Dr. Ashok Patil		Special Invitee
5.	Dr. Manoj Kumar V. Hiremath		Member
6.	Ms. Geetha G.V.		Member
7.	Ms. Rashmi R.		Member
8.	Ms. Sarala Vaidya	***	Member
9.	Ms. Bhakti		Member '
10.	Mr. Shekhar Wali		Member
	Mr. Mahesh R.S.		Member
12.	Mr. Harsh Pratap		Member
	Ms. Deepali Hiremath		Member
14.	Mr. Ashwary Sharma		Member
15.	Mr Ayush Jha		Special Invitee
16.	Mr. Tanmay Patil		Special Invitee

"TRUE COPY ATTESTED"

K.L.E. SOCIET COLLEGE
SIR M. VISHWE' LAYOUT
BENGAL 31

(#3, CA-2 V Block, West Circle, Sir M. Vishweshwaraiah layout, Ullal Post, Bengaluru – 560091)

## INTERNAL QUALITY ASSURANCE CELL

Date: 17/12/2018

The agenda was placed before the Chairman and all the members. The discussions and the resolutions made are listed below:

S. No	Subject	Discussions	Resolution
1	Orientation programme	Students expressed interest in advanced soft skills training.	A programme to be organised for advanced soft skills training.
2	Curriculum feedback	Curriculum feedback is being analysed and findings will be presented in the next IQAC meeting	
3	Student Welfare and Counselling	Personal counselling and stress management programmes for students. Students requested for more one to one counselling sessions. There was a suggestion to initiate value-based credit courses.	
4	Faculty Development	FDP can be made domain specific. More time needs to be spent on teaching techniques.	
-5	Library	<ul> <li>Library usage by students and faculty is less. We need to encourage library usage.</li> <li>Gathering students for events like book talk was a challenge.</li> </ul>	
6	College Committees	It is beneficial for all the Committees if the work done by them is presented in the IQAC meetings. This allows for exchange of ideas and creative ways to organise things better.	It was resolved that the Committee reports have to be written down and presented from the next meeting onwards. Also, few suggestions and feedback must be included.

# K.L.E. SOCIETY'S LAW COLLEGE, BENGALURU (#3, CA-2 V Block, West Circle, Sir M. Vishweshwaraiah layout, Ullal Post, Bengaluru – 560091)

# INTERNAL QUALITY ASSURANCE CELL

7	Journal		Date: 17/12/201  • Articles from national
	Committee		Conference on Media - Hopes and Despairs to be published in the next semester.
8	Research	Quality of the papers in the Journal is a concern; there is a need to set a research centre	Mr. Harsh Pratap Singh has to prepare a plan to setup a research centre and present it in the next IQAC meeting.
9	Test Committee	The attendance of the students in internal assessment in less. Quality of answers in the internal tests is also a pitfall.	
10	Green Lawyers Club	Increase the frequency of programs conducted by green lawyer's club.	<ul> <li>Plan of action to be placed in the next IQAC meeting by the Faculty coordinator of Green Lawyers Club.</li> </ul>
11	Chiguru	More stress needs to be laid on publishing quality articles in Chiguru.	
12	Moot Court Committee	Aligning the moot court training in the orientation programme (first and second semester students have raised that concern)	
13	Student Council	<ul> <li>Student participation in student council must be encouraged.</li> <li>Confusion about the role of SC</li> <li>No sensitization about the role and constitution of SC.</li> </ul>	Policy document of Student Council to be circulated; ensure first meeting of the SC is convened.
14	NAAC		Filing of HQA in the month of February
15	Infra	Concerns about hygiene at canteen.	Infrastructural improvements in the Auditorium to be

(#3, CA-2 V Block, West Circle, Sir M. Vishweshwaraiah layout, Ullal Post, Bengaluru – 560091)

# INTERNAL QUALITY ASSURANCE CELL

		Date: 17/12/201
		completed by the end of this academic year  • Floor wise dustbins to be kept  • There will be a mandatory sanitization of canteen once in a month
16 Miscellaneous	Sensitize students about cleanliness to be maintained in classrooms and the canteen	<ul> <li>Class teachers to take up this responsibility with the SC.</li> </ul>
Suggestions by Dr. Ashok Patil	One to one counselling must be conducted at periodic intervals  Editorial team for KLE Law journal must make suggestions to improve the quality of articles  Making use of student strength to help with committee work  Working on UGC recognition of our journal  Research projects by students in the form of publishable articles  Green Lawyers club: outcome of the activities should be seen.  SC can handle majority of work related to the committees.  Food: certification of canteen by food inspector KLE Society level	une se.

(#3, CA-2 V Block, West Circle, Sir M. Vishweshwaraiah layout, Ullal Post, Bengaluru – 560091)

## INTERNAL QUALITY ASSURANCE CELL

Date: 13/01/2019

# RESOLUTIONS PASSED IN THE IQAC MEETING HELD ON 17.12.2018

The second IQAC meeting of ODD semester 2018-19 was held on Monday 17th December, 2018 at 3.15 pm in K.L.E. Society's Law College, Bengaluru. The following resolutions were made.

Resolution 1: A programme to be organised for advanced soft skills training. Ms. Rashmi R. to schedule and coordinate the training programme.

Resolution 2: All the Committees have to present a brief report covering the work done, suggestions and feedback received in the next IQAC meeting.

Resolution 3: Articles from National Conference on Media - Hopes and Despairs to be published in the next semester.

Resolution 4: Mr. Harsh Pratap Singh shall prepare a plan to setup a research centre and present it in the next IQAC meeting.

Resolution 5: Plan of action of activities to be conducted by the Green Lawyers Club to be placed in the next IQAC meeting by the Faculty coordinator.

Resolution 6: Policy document of Student Council to be circulated; ensure first meeting of the SC is convened.

Resolution 7: Filing of NAAC IIQA in the month of February.

Resolution 8: Infrastructural improvements in the Auditorium to be completed by the end of this academic year.

Resolution 9: Mandatory sanitization of canteen once in a month.

Resolution 10: Sensitization of students about cleanliness to be maintained in classrooms and the canteen. Class teachers shall take up this responsibility with the SC.

Dr. Anita M.J.

IQAC Coordinator

Dr. J.M. Mallikarjunaiah

Chairperson

#### Notice of IQAC Meeting

The third IQAC meeting for the Academic year 2018-19 is Scheduled to be held on 27th January, 2019 at 2.30 pm in the Conference Room, K.L.E. Society's Law College, Bengaluru.

#### Agenda for the meeting:

- To review the preparations for conducting Surana & Surana National Constitutional Law Moot Court Competition.
- 2. To appraise the activities of the academic committee as decided in the previous meeting.
- 3. To discuss the scheduling of graduation day and alumni meet.
- 4. Any other item with the permission of the Chair.

All the members are requested to attend the meeting.

Dr.Anita M.J.

IQAC Coordinator Coordinator Internal Quality Assurance Cell KLE Society's Law College, Bangalore.

## Minutes of IQAC Meeting

The IQAC coordinator Dr. Anita M.J. welcomed the Chairperson Dr. J. M. Mallikarjunaiah and all the members to the third IQAC meeting of academic year 2018-19 on 27th January 2019 . The following members were present in the meeting:

1. Dr. J.M. Mallikarjunaiah	Principal (chairman)
2. Dr. Anita M.J.	IQAC Coordinator
3. Mr. Suhas	Member
4. Dr. Bhakti	Member
5. Ms. Deepali Hiremath	Member
6. Ms. Sharadha K S	Member
7. Mr. Manojkumar Hiremath	Member
8. Ms. Rashmi R	Member
9. Dr. S.G. Goudappanavar	Member
10. Mr Mahesh	Member
11. Mr. Shekhar Wali	Member
12. Ms. Soumya	Member

## Agenda for the meeting:

- 1.To note the preparations for conducting Surana & Surana National Constitutional Law Moot Court Competition.
- 2.To appraise the activities of the academic committee as decided in the previous meeting.
- 3. To discuss the scheduling of graduation day and alumni meet.
- 4. Any other item with the permission of the Chair.

## The resolutions passed in the meeting were as follows:

- To organise Surana & Surana National Constitutional Law Moot Court Competition in the last week of March, 2019 and to involve more number of students.
- It was decided to conduct a certificate course on Comparative Constitutional Law and to organise special lectures for pre-law students.
- 3. To organise NSS Camps in nearby village

- 4. The conference committee was assigned to discuss and decide on the National conference to be conducted in the month of April 2019.
- 5. All the committee members were informed to continue and complete the work assigned

The meeting ended with a vote of thanks to all the members of IQAC.

Dr.Anita M.J.

**IQAC** Coordinator

Coordinator

Internal Quality Assurance Cell KLE Society's Law College, Bangalore.

K.L.E. Society's Law College Sir M. Vishweshwariah Layout Bengaluru-660 091

#### **IQAC** Meeting

## Notice- Meeting of IQAC

The fourth IQAC meeting for the academic year 2019-20 is scheduled to be held on 15th July, 2019 at 2.30 pm in the Conference Room, K.L.E. Society's Law College, Bengaluru.

## Agenda for the meeting:

- 1. To review the completion of the committee activities of 2018-19
- 2. To discuss the mock Peer team visit by the members of the Management
- 3. To form the committees to complete the task of NAAC peer team visit in the month of August 2019
- 4. Any other item with the permission of the Chairman

All the members are requested to attend the meeting.

Dr.Anita M.J.

IQAC Coordinator Coordinator Internal Quality Assurance Cell KLE Society's Law College, Bangalore.

## Internal Quality Assurance Cell Meeting

The IQAC coordinator Dr. Anita M.J. welcomed the Chairperson Dr. J. M. Mallikarjunaiah and all the members to the fourth IQAC meeting of academic year 2018-19 on 15th July 2019. The following members were present in the meeting:

1. Dr. J.M. Mallikarjunaiah	Principal (chairman)
2. Dr. Anita M.J.	IQAC Coordinator
3. Mr. Suhas	Member
4. Dr. Bhakti	Member
5. Ms. Deepali Hiremath	Member
6. Ms. Sharadha K S	Member
7. Dr. Manojkumar Hiremath	Member
8. Ms. Rashmi R	Member
9. Dr. S.G. Goudappanavar	Member
10. Dr. Mahesh R S	Member
11. Mr. Shekhar Wali	Member
12. Ms. Soumya	Member
13. Mr. Ashwary Sharma	Member

## Agenda of the Meeting

- 1. To review the completion of the committee activities of 2018-19
- 2. To discuss the mock Peer team visit by the members of the Management
- To form the committees to complete the task of NAAC peer team visit in the month of August 2019
- 4. Any other item with the permission of the Chairman

The resolutions passed in the meeting were as follows:

 All the committee members were instructed to complete the documentation of all the activities conducted in the year 2018-19 as per the IQAC format and complete the work before 15th August 2019.

- 2. Different committees were constituted to execute the different functions during the visit of NAAC Peer team.
- 3. The Cultural Committee was instructed to plan and organise some cultural activities during the NAAC Peer team.
- The first year class teachers were instructed to plan an orientation programme for the newly admitted students to commence from the first week of August 2019.

The meeting ended with a vote of thanks to all the members of IQAC.

Dr.Anita M.J.

IQAC Coordinator

Internal Quality Assurance Cell KLE Society's Law College, Bangalore.

K.L.E. Society's Law College Sir M. Vishweshwariah Layou: Bengaluru-560 091