

Minutes

6th Executive Council Meeting

of

KLE Technological University,

Hubballi, Karnataka

March 15th, 2018 at 10 am

Venue: Senate Hall of the University

Hubballi



KLE Technological
University

Creating Value
Leveraging Knowledge

The following are the minutes of the 6th Executive Meeting of KLE Technological University, Hubballi which was held on 15th March 2018 at 9 am in the Senate hall of the University

The following Members were Present.

SL	Name	Designation	Position
1	Dr. Ashok S. Shettar	Vice - Chancellor, KLE Technological University	Chairman
2	Dr. Syed Shakeeb Ur Rehman	Retd Principal, SJCE Mysore	Member
3	Prof. B. L. Desai	Registrar, KLE Technological University	Member Secretary
4	Dr. Prakash G. Tewari	Dean Academic Affairs	Member
5	Dr. B.B. Kotturshettar	Dean Planning and Development	Member
Invited Member			
6	Dr. Uma M	Dean R&D	Member

The following Members sought leave of absence

SL	Name	Designation	Position
1	Dr. Madhusudan Atre	Former MD, AMD India Nominee of Sponsoring Body	Member

Agenda

SI No	Particulars	Page No
EC 6.1	To confirm the minutes of the previous meeting held on 20 th September 2017.	1
EC 6.2	To confirm the action taken report on the minutes of the previous meeting held on 20 th September 2017.	3
EC 6.3	To consider and approve the recommendations of the Admission Committee of the University held on 14 th March 2018.	6
EC 6.4	To discuss the University progress report for the academic year 2017-18 (Information agenda).	8
EC 6.5	To consider and approve proposed changes in curriculum structure of first year.	12
EC 6.6	To approve the Board of Studies and Board of Examiners constituted by the Dean Academics and approved by the Academic Council.	13
EC 6.7	To discuss and approve results of previous examinations.	14
EC 6.8	To discuss and ratify Undergraduate Minor Programme in 'Bioengineering' that has been instituted by the University during even semester of the academic year 2017-18 and review the Scheme and Syllabi of Bioengineering' Minor Program.	15
EC 6.9	To review progress of implementation of the 'Strategic Plan' of the KLE Technological University.	16
EC 6.10	Any other subject with the permission of the Chair.	17

EC 6.1	To confirm the minutes of the previous meeting held on 20th September 2017
EC 5.1	To confirm the minutes of the previous meeting held on 27 th December 2016 Resolution 5.1: Executive Council resolved to confirm the minutes of its 4th meeting held at senate hall of the University on 27th December 2016
EC 5.2	To confirm the action taken report on the minutes of the previous meeting held on 27 th December 2016 Resolution 5.2: The Executive Council confirmed the action taken on the minutes of its 4th meeting held on 27th December 2016
EC 5.3	To consider and approve the recommendations of the Finance Council of the University held on 16 th September 2017. Agenda Point 3.1 To consider and approve the Audited Statements of the Financial Year 2016-17. Resolution 3.1 <i>The audited statements of the year 2016-17 were approved. The same are recommended for consideration and approval by the Executive Council.</i> Agenda Point 3.2 To consider and approve the Budget proposal for the year 2018-19. Resolution 3.2 <i>The budget for the year 2018-19 is approved. The same is recommended for consideration and approval by the Executive Council.</i> Resolution 5.3: The Executive Council considered the recommendations of the 3rd finance council held on 16th September 2017 and approved the same
EC 5.4	To consider and approve the recommendations of the Admission Committee of the University held on 18 th September 2017 Resolution 5.4: The Executive Council considered the recommendations of the Admission Committee held on 18th September 2017 on notification for admissions to UG, PG and Research programs; and the actions taken by Sub-Committee for the conduct of the Research Entrance Test (RET) and approved the same.
EC 5.5	To discuss the proposed changes in Rules and Regulations governing UG & PG programs and approve the same. Resolution 5.5: The Executive Council resolved to approve the adaptation of relative grading system for UG & PG programmes, trimester system for MBA programme and mandatory stay rule for part-time research scholars only after the course work completion.
EC 5.6	To review progress of implementation of PhD programmes (Information agenda). Resolution 5.6: The Executive Council noted the progress of implementation of PhD programmes.
EC 5.7	To ratify Board of Studies and Board of Examiners approved by the Academic Council Resolution 5.7: The Executive Council noted the Academic Council approved Board of Studies and Board of Examiners.

EC 5.8	To discuss and approve results of previous examinations. Resolution 5.8: The Executive Council noted the Academic Council approved results of examinations held during January 2017 and June 2017.
EC 5.9	To approve the proposed Grade cards for UG, PG & PhD programmes. Resolution 5.9: The Executive Council approved the proposed Grade cards for UG, PG & PhD programmes.
EC 5.10	To approve the formats proposed for the Degree Certificates of MTech and MBA programmes. Resolution 5.10: The Executive Council approved the proposed Degree Certificates of MTech and MBA programmes.
EC 5.11	To ratify the Schemes and Syllabi of Undergraduate Minor Programme in 'Automotive Engineering' as recommended by the Mechanical Engineering Board of studies and approved by the Academic Council. Resolution 5.11: The Executive Council noted the Academic Council approved schemes and syllabi of the UG Minor Degree Programme in 'Automotive Engineering'.
EC 5.12	Any other subject with the permission of the Chair NIL

Action Requested: To confirm the minutes of the previous meeting held on 20th September 2017.

Discussion:

Resolution 6.1: The Executive Council confirmed the minutes of its 5th meeting held on 20th September 2017 at Sri. S. Nijalingappa College, Bengaluru.

EC 6.2	To confirm the action taken report on the minutes of the previous meeting held on 20th September 2017.	
Item No.	Description	Action Taken
EC 5.1	To confirm the minutes of the previous meeting held on 27th December 2016 Resolution 5.1: Executive Council resolved to confirm the minutes of its 4th meeting held at senate hall of the University on 27th December 2016	Noted
EC 5.2	To confirm the action taken report on the minutes of the previous meeting held on 27th December 2016 Resolution 5.2: The Executive Council confirmed the action taken on the minutes of its 4th meeting held on 27th December 2016	The Executive Council NOTED the actions taken on the minutes of the 5 th EC meeting held on 27 th December 2016
EC 5.3	To consider and approve the recommendations of the Finance Council of the University held on 16 th September 2017. Agenda Point 3.1 To consider and approve the Audited Statements of the Financial Year 2016-17. Resolution 3.1 <i>The audited statements of the year 2016-17 were approved. The same are recommended for consideration and approval by the Executive Council.</i> Agenda Point 3.2 To consider and approve the Budget proposal for the year 2018-19. Resolution 3.2 <i>The budget for the year 2018-19 is approved. The same is recommended for consideration and approval by the Executive Council.</i> Resolution 5.3: The Executive Council considered the recommendations of the 3rd finance council held on 16th September 2017 and approved the same	The Executive Council approved recommendations of the Finance Council were presented to the BOG on 20 th September 2017 for consideration and approval. The BOG approved budget is being implemented.
EC 5.4	To consider and approve the recommendations of the Admission Committee of the University held on 18 th September 2017 Resolution 5.4: The Executive Council considered the recommendations of the Admission Committee held on 18th September 2017 on notification for admissions to UG, PG and	Notification for admissions to UG, PG and Research programs were given in leading Kannada English newspapers. RET was conducted on 20-08-2017 and the admission process of second batch of

	Research programs; and the actions taken by Sub-Committee for the conduct of the Research Entrance Test (RET) and approved the same.	PhD candidates was completed on 26-10-2017.
EC 5.5	To discuss the proposed changes in Rules and Regulations governing UG & PG programs and approve the same. Resolution 5.5: The Executive Council resolved to approve the adaptation of relative grading system for UG & PG programmes, trimester system for MBA programme and mandatory stay rule for part-time research scholars only after the course work completion.	Results were re-worked as per approved relative grading system and the same have been announced. Trimester system for MBA programme has been implemented from the academic year 2017-18; the second trimester is under progress. Part-time PhD research scholars have been informed about the mandatory stay rule of 60 days after the course work completion.
EC 5.6	To review progress of implementation of PhD programmes (Information agenda). Resolution 5.6: The Executive Council noted the progress of implementation of PhD programmes.	Noted
EC 5.7	To ratify Board of Studies and Board of Examiners approved by the Academic Council Resolution 5.7: The Executive Council noted the Academic Council approved Board of Studies and Board of Examiners.	The new members have been informed about their roles and responsibilities.
EC 5.8	To discuss and approve results of previous examinations. Resolution 5.8: The Executive Council noted the Academic Council approved results of examinations held during January 2017 and June 2017.	Noted
EC 5.9	To approve the proposed Grade cards for UG, PG & PhD programmes. Resolution 5.9: The Executive Council approved the proposed Grade cards for UG, PG & PhD programmes.	Grade cards are being printed as per the AC & EC approved format.
EC 5.10	To approve the formats proposed for the Degree Certificates of MTech and MBA	Noted

	programmes. Resolution 5.10: The Executive Council approved the proposed Degree Certificates of MTech and MBA programmes.	
EC 5.11	To ratify the Schemes and Syllabi of Undergraduate Minor Programme in 'Automotive Engineering' as recommended by the Mechanical Engineering Board of studies and approved by the Academic Council. Resolution 5.11: The Executive Council noted the Academic Council approved schemes and syllabi of the UG Minor Degree Programme in 'Automotive Engineering'.	In the first batch 14 students are pursuing Undergraduate Minor Programme in 'Automotive Engineering', which has been offered to the students of 4 th semester.
EC 5.12	Any other subject with the permission of the Chair NIL	--

Action Requested: The Executive Council is requested to confirm the action taken report on the minutes of the previous meeting held on 20th September 2017.

Discussion:

Resolution 6.2: Resolved to confirm the action taken report on the minutes of the previous meeting held on 20th September 2017.

**EC
6.3****To consider and approve the recommendations of the Admission Committee of the University held on 14th March 2018.**

The Admission Committee meeting was held on 14th March 2018 and the recommendations are placed before the Executive Council for consideration and approval. The details of the minutes of the finance council meeting are as below.

Agenda 5.1 **To read and confirm the minutes of the last meeting held on 18th September, 2017**

Resolution 5.1 **Resolved to confirm the minutes of the 4th Admission Committee meeting held on 18th September 2017.**

Agenda 5.2 **To confirm the action taken report on the minutes of the meeting held on 18th September, 2017**

Action Taken 4.1: Noted

Action Taken 4.2: Seat allocation quota as specified by the State Government has been implemented for the admissions for the academic year 2017-18. The admission committee suggested handing over of additional 5% of seats under CET quota. The same has been approved by the Executive Council and the BOG.

Resolution 5.2 **Resolved to confirm the action taken report on the minutes of the 4th Admission Committee meeting held on 18th September 2017.**

Agenda 5.3: To review the process of PhD admissions for June 2017 (Information Agenda)

- Date of interview: 10th October, 2017
- Date of announcement of final list of selected students for Ph.D. program: 16.10.2017
- Last date for document verification and admission to Ph.D. program: 26.10.2017
- Sub-committee approved list of students admitted to Ph.D. program on 21st November, 2017

Sl. No.	Name of School/Department	Selected for June 2017	Admitted in June 2017
1.	School of Civil and Environmental engineering	02	02
2.	School of Computer Science and Engineering	08	08
3.	School of Electronics and Communication Engineering	Nil	Nil
4.	School of Mechanical Engineering	09	08

5.	School of Management Studies and Research	Nil	Nil
6.	Department of Electrical and Electronics Engineering	01	01
7.	Department of Humanities and Social Science	01	01
8.	Department of Bio Technology	04	04
9.	Department of Physics	03	03
10.	Department of Chemistry	04	04
11.	Department of Mathematics	04	03
12.	Center for Engineering Education and Research	01	01
	Total	37	35

Agenda 5.4: To consider and approve format for notification for the admissions to UG, PG and PhD programs for the academic year 2018-19.

Advertisement given during academic year 2017-18 is enclosed in the Annexure.

Resolution 5.4 **Resolved to approve the format for notification for the admissions to UG, PG and PhD programs for the academic year 2018-19 with a suggestion to mention UGC and AICTE approvals.**

Agenda 5.5: Any other subject with the permission of the Chair

NIL

Action Requested: The Executive Council is requested to consider and approve the recommendations of the Admission Committee of the University held on 14th March 2018.

Discussion:

Resolution 6.3: Executive Council reviewed the recommendations of the Admission Committee held on 14th March and resolved to recommend the same to BOG.

EC 6.4	<p>To discuss the University progress report for the academic year 2017-18 (Information agenda).</p> <p>The Vice-Chancellor will make a detailed presentation. Some of the points are as below: The present strength of faculty of the University is 316 (43 P, 75 Asso. Prof., 198 AP) with ratio of Professors: Asso. Professors: AP being 1: 1.74: 4.60. The student to faculty ratio is 1:12.62. The total student strength of the University is 3987. The status of this year admission is enclosed in enclosure 3.1 while the faculty information is given in enclosure 3.2. The academic activities are carried out as per the well-defined academic calendar. Examinations have been conducted as per the calendar of events during last semester.</p> <p>The following new academic initiatives initiated will be presented during the meeting.</p> <ul style="list-style-type: none"> • Machine Learning Course and Algorithmic Problem Solving • Embedded Systems Optimization • CAD Modeling, Analysis & PLM (2-0-5) and Mini Project – II (0-0-3) • Minor Program: Advanced Manufacturing for Aerospace Applications • Institution wide Projects • EDPR few sample projects • BEACON – Biomass Energy And Conservation Project
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Action Requested: The Executive Council is requested to note the academic progress of the University for the year 2017-18

Discussion:

Resolution 6.4: EC noted the progress report of the University presented by the Vice Chancellor. The members of the EC expressed their satisfaction and appreciation over the progress made by the University during the period.

Enclosure 3.1

Statement showing the Admisssion status of the University during the year 2017-
18
Semester: I & II

SI No.	Branch	Intake	Total
Undergraduate Program			
1.	Civil Engg	120	120
2.	Mechanical Engg	240	230
3.	Electrical & Electronics Engg	120	115
4.	Electronics & Communication Engg	240	240
5.	Computer Science &Engg	240	240
6.	Biotechnology	60	55
7.	Automation & Robotics Engg	60	60
8.	B-Architecture	60	47
Total		1140	1107
Post graduate Program in Engineering			
1.	Structural Engg	18	14
2.	Production Management	18	08
3.	Energy Systems	18	14
4.	Digital Electronics	24	13
5.	Computer Science	24	23
6.	VLSI design and testing	24	15
7.	Machine Design	24	12
Total		150	99
MBA		60	59
MCA		60	60
Total		120	119
Grand Total (99+119)		270	218

Semester: III & IV (Under graduate)

SI No.	Branch	Strength
1.	Civil Engg	142
2.	Mechanical Engg	279
3.	Electrical & Electronics Engg	126
4.	Electronics & Communication Engg	278
5.	Computer Science Engg	269
6.	Biotechnology	46
7.	B-Architecture	54
8.	Automation & Robotics Engg	56
Total		1250

Semester: V & VI(Under graduate)

SI No.	Branch	Strength
1.	Civil Engg	152
2.	Mechanical Engg	250
3.	Electrical & Electronics Engg	69
4.	Electronics & Communication Engg	261
5.	Computer Science Engg	243
6.	Biotechnology	43
7.	Automation & Robotics	53
8.	B-Architecture	57
Total		1128

M.Tech: III & IV Semester

SI No.	Branch	Strength
1.	Structural Engg	17
2.	Production Management	13
3.	Energy Systems	15
4.	Digital Electronics	18
5.	Computer Science	17
6.	VLSI Design & Testing	17
7.	Machine Design	21
Total		118

M.C.A

SI No.	Branch	Strength
1.	III & IV Semester	64
2.	V & VI Semester	49
Total		113

M.B.A

SI No.	Branch	Strength
1.	III & IV Semester	53
Total		53

Enclosure 3.2

FACULTY CADRE-WISE BREAKUP				
	Professor	Associate Professor	Assistant Professor	Lecturer/TA
Civil	8	11	10	1
MECHANICAL	9	17	33	4
E & C	8	12	30	5
E & E	2	3	13	1
CSE	5	12	25	3
ARE	1	2	9	2
BIOTECH	1	3	4	0
B.ARCH	2	5	8	2
PHYSICS	2	1	5	2
CHEMISTRY	1	0	4	0
MATHEMATICS	1	2	12	0
HUMANITIES	0	0	0	5
M B A	1	4	6	0
M C A	2	2	6	3
CEER	0	0	0	4
CTIE	0	1	0	1
TOTAL	43	75	165	33
Grand Total	316			

EC 6.5	To consider and approve proposed changes in curriculum structure of first year.
	<p>Curriculum modification involves change to a range of educational components in a curriculum, such as content knowledge, the method of instruction, assessment and student's learning outcomes, through the alteration of materials and programs to meet the ever changing needs of the stake holders. In view of this following changes have been proposed to the curriculum structure of first year.</p> <ul style="list-style-type: none"> • Replace 'Computer Aided Engineering Drawing' course by 'Data Structures' for Electrical Science (E&E, E&C and CS) students. • Sequence of course to be 'C-Programming' course in first semester followed by 'Data Structure' course in second semester.

Action Requested: The Executive Council is requested to consider and approve proposed changes in curriculum structure of first year

Discussion:

Resolution 6.5: EC noted the proposed changes in curriculum structure of first year.

EC 6.6	To approve the Board of Studies and Board of Examiners approved by the Academic Council.
	As per sections 6 and 7 of Regulations Governing Undergraduate and Postgraduate Programmes of KLE Technological University 2015, the Dean Academic Affairs / The concerned Dean of Faculty may constitute the requisite number of Departmental Board of Studies and Boards of Examiners respectively with the approval of the Academic Council. The Academic Council is requested to ratify the action taken by the Dean (Academics) in constituting departmental Board of Studies and Boards of Examiners. Board of studies and Board of Examiners of different Schools/ Department/ Centers are enclosed in Annexure 4.

Action Requested: The Executive Council is requested to ratify constitution of Board of Studies and Board of Examiners.

Discussion:

Resolution 6.6: EC approved the Board of Studies and Board of Examiners constituted by the Dean Academics and resolved to recommend to the BOG.

EC 6.7	To discuss and approve results of previous examinations.
	The results of the examination conducted since last Executive Council meeting are placed before the Council.

Action Requested: The Executive Council is requested to approve the results as presented by the Controller of Examination. The same results have been provisionally declared. The action taken in provisionally declaring the results may also be approved.

Discussion:

Resolution 6.7: Executive Council noted the results analysis of Dec 2016/Jan 2017 examination and May/June 2017 examination.

EC 6.8	<p>To discuss and ratify Undergraduate Minor Programme in 'Bioengineering' that has been instituted by the University during even semester of the academic year 2017-18 and also note the scheme and syllabi of the programme.</p> <ul style="list-style-type: none"> • Scheme and Syllabi of Bioengineering' Minor Programme
	<p>Bioengineering is the interface between engineering and medicine. Program is specifically designed to provide integrating experiences to the students through various areas of biology, medicine and engineering. Minor Program offers better career options in the areas of biomedical and health care that demand a lot of engineering skills.</p> <p>Target Disciplines</p> <ul style="list-style-type: none"> • Biotechnology, Mechanical Engineering, Electrical & Electronics Engineering, Electronics & Communication Engineering, Computer Science & Engineering

Action Requested: The Executive Council is requested to discuss and ratify institution of 'Bioengineering' undergraduate Minor programme and also note the scheme and syllabi of the programme.

Discussion:

Resolution 6.8: Executive Council noted the Academic Council approved Schemes and Syllabi of Undergraduate Minor Programme in 'Bioengineering'.

EC 6.9	To review progress of implementation of the 'Strategic Plan' of the KLE Technological University.
	The Strategic Plan provides an overarching framework of goals and objectives that establishes priorities and informs decision making and annual budgets. KLE Technological University Strategic Plan 2017-22, as the guiding document for the institution was reviewed and approved by the Executive Council on December 27 th , 2016 and the Board of Governors on 17 th February 2017. The approved 'Strategic Plan' is being implemented. The progress of implementation need to be reviewed and reflected upon annually.

Action Requested: The Executive Council is requested to review the progress of implementation of the 'Strategic Plan' of the KLE Technological University.

Discussion:

Resolution 6.9: EC approved the progress of implementation of the 'Strategic Plan' of the KLE Technological University and also the 'Key Performance Indicators (KPIs)' to monitor the progress of it's implementation.

EC 6.10	Any other subject with the permission of the Chair.
	NIL